

Note for Rafferty, Shelby

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**From:** Steen, Lauren E.  
**Date:** Wed, Aug 19, 1998 8:16 PM  
**Subject:** RE: Lauren Steen  
**To:** Alfieri, Frank  
**Cc:** Rafferty, Shelby

Hi Frank. Sorry, I was unable to touch base with you today since we were presenting plans to Suzanne. I'll have Shelby follow up with you -- she's spearheading the Orientation Program and can discuss with you any questions/concerns you might have about the visit. Thanks.